

(On the Letterhead of Parent with address, mobile & email)

Date:

To,

Hon. Secretary

Dilip Nabera Mewad Hostel

Shri Ambesh Soubhagya Mewad Charitable Trust

Mewad Bhawan, Cello Compound,

Sonawala Road, Goregaon (East),

Mumbai 400063

Photo

Sir,

Mr. _____ is my _____ and he has applied for admission in your **Dilip Nabera Mewad Hostel**, Andheri. He is pursuing _____ (Course) with _____ (Institution). I request you to please consider his application for admission in the hostel. I assure you that he will follow the Rules and Regulations of the hostel. I undertake to indemnify for any loss occurred due to any act of the above student. I also undertake to pay all the dues payable by the above student, in case of his failure to pay the same in time.

I confirm and assure you that Mr. _____ does not have any bad habit like smoking, chewing tobacco, drinking liquor, eating pan, pan masala and gutkha etc. In future if you find with any of bad habits you may please take strict action against him.

In case, he violates the Rules and Regulations of the hostel you may take strict action against him including cancellation of his admission and removal from the hostel without any prior intimation to me.

In case of emergency or even otherwise, I assure full cooperation as the Parent of the applicant student and I shall discharge my responsibility to the best of my ability.

Thanking you,

Name

Enclosed: Latest Photograph
Aadhar Card